

MINUTES OF THE STATE LEVEL MONITORING COMMITTEE ON MPLADS HELD  
ON 13-11-2007 AT 2.00 P.M. IN THE CONFERENCE ROOM OF MAIN SECRETARIAT.

List of Officers present is at Annexure-I

Shri. R.Chatterjee, Chief Secretary to the Government of Meghalaya presided over the meeting. Dr.Shreerajan, Commissioner & Secretary, Programme Implementation & Evaluation, etc Departments welcomed the officers present and then requested Shri.W.Synrem, Officer on Special Duty, Programme Implementation & Evaluation Department to brief the meeting on each of the agenda items for general information and further discussion.. The meeting was informed that the progress of implementation is satisfactory as more than 90% of the works have been completed and 99% of the funds sanctioned have been utilized. However, up-to-date reports have to be posted on the web and there should not be any backlog as far as furnishing of UCs and Audit Certificates to the Government of India is concerned. The nodal Districts were instructed to be more regular in sending their Monthly Progress Reports to the Ministry of Statistics and Programme Implementation, Government of India.

After a thorough discussion, the following action points were suggested:-

- 1 Steps should be taken to verify the actual physical achievement of the schemes on the ground as per the revised guidelines (Action-All DCs)
- 2 2(two) photographs should be taken for each project/work, one at the start and the other after completion of the work (Action-All DCs)
3. DC, Shillong should provide information on the latest status of the scheme "Construction of Durbar Hall, Laitumkhrah" recommended by (Late) Shri P.G.Marbaniang during 1993-94 and 1994-95. (Action – DC, Shillong)
- 4 Regarding transfer of unspent balances of previous MPs to to the successor MPs, it was pointed out that there were some discrepancies in the MP-wise statements of financial progress and unspent balance. DCs should look into this and also inform the total expenditure incurred so far out of the 0.5% allowed under MPLADS for meeting various types of contingencies. (Action All DCs)

- 5 As prescribed in the Guidelines, erection of signboard after completion of the scheme should be ensured. (Action-All DCs)
- 6 Copies of the Revised Guidelines should be circulated to all the Deputy Commissioners/Block Development Officers/Chief Executive officers etc who are directly involved in the implementation of the scheme (Action-PI&E Department)
- 7 The Deputy Commissioners should update the Monthly Progress Report as per the format of the Revised Guidelines starting initially from April 2007. The Report should be sent on or before the 10<sup>th</sup> December 2007. On line transmission of the same to the Government of India should be done. It may be mentioned here that the Government of India wanted the information starting from April 2005 which should also be sent to them immediately and thereafter the information for all the preceding years should also be computerized as per Government of India's formats and then transmitted to them for record. (Action-All DCs)
- 8 A Training/Workshop on the Revised Guidelines for the District officials/ BDOs etc should be organized at Shillong (MATI) and Tura. Programme Implementation & Evaluation Department to take up with the Ministry of Statistics and Programme Implementation as a follow up to the letter already sent to the Ministry during the Guwahati review meeting. (Action-PI&E Department)
- 9 To ensure that there is no confusion over the use of old and revised formats, Programme Implementation & Evaluation Department is to highlight the differences between the two formats during the Training/Workshop. (Action-PI&E Department)
- 10 Regarding shortage of manpower in computerization of MPLADS works, the Deputy Commissioners may engage data entry operators on contract basis by providing honorarium/remuneration which can be met from the 0.5% Contingency Expenditure. (Action-All DCs)
- 11 Reviews of progress of MPLADS works at the level of Commissioner of Divisions should be held on a half yearly basis. (Action-Commissioner of Divisions)
- 12 Maintenance of assets created under the scheme should be ensured by the beneficiaries or concerned Government Departments as the case may be. (Action-All DCs)

- 13 Submission of Completion certificates of completed schemes along with UCs should be ensured and expedited so that flow of fund from the Government of India is not hampered.  
(Action-All DCs)
- 14 The Deputy Commissioner, Shillong should expedite the implementation of schemes of Shri.P.R.Kyndiah, MP (L.S) and submit UCs so as to ensure timely release of 2<sup>nd</sup> installment of 2006-07 by the Government of India.  
(Action-DC,Shillong)
- 15 In respect of CAG Audit Paras, a specific reply as per format furnished by the Ministry of Statistics & Programme Implementation should be sent immediately after duly updating the information on action already taken by the concerned Deputy Commissioners.  
(Action-PI&E Department)
- 16 Programme Implementation & Evaluation Department should write to the Deputy Commissioner, Shillong to surrender the amount of unspent balance of Shri. B.B.Dutta, Nominated MP (RS) to the Ministry of Statistics & Programme Implementation.  
(Action-PI&E Department)
- 17 The Deputy Commissioner, Tura should write immediately to the Deputy Commissioner, Williamnagar and Baghmara and fix a meeting with the Commissioner of Divisions of Garo Hills to sort out the discrepancies in the compilation of progress reports of MPLADS.  
(Action-DC, Tura & Commissioner of Division, Tura)
- 18 Steps should be taken by the Deputy Commissioners/Block Development Officers to check overlapping of MPLADS and MLAs Local Area Development Schemes.  
(Action-All DCs)




(R.Chatterjee)  
Chief Secretary, Meghalaya.

Copy to:-

1. The Private Secretary to the Chief Secretary, Meghalaya for kind information of the Chief Secretary.
2. The Private Secretary to the Additional Chief Secretary, Meghalaya for kind information of the Additional Chief Secretary.
3. The Principal Secretary, Finance Department for kind information.
4. Commissioner & Secretary, Planning Department for kind information.
5. Commissioner & Secretary, Community & Rural Development Department for kind information.
6. Commissioner & Secretary, Programme Implementation & Evaluation Department for kind information
7. The Commissioner of Division, East Khasi Hills, West Khasi Hills, Jaintia hills & Ri-Bhoi for kind information & necessary action.
8. The Commissioner of Division, East Garo Hills, West Garo Hills & South Garo Hills for kind information & necessary action.
9. Deputy Commissioner, East Khasi Hills, Shillong for kind information and necessary action.
10. Deputy Commissioner, West Garo Hills, Tura for kind information and necessary action.
11. Deputy Commissioner, Nongstoin /Nongpoh /Williamnagar/ Baghmara/ Jowai for kind information and necessary action.
12. All Members of Parliament.
13. A.K.Choudhary, Director(MPLADS), Govt.of India, Ministry of Statistics & Programme Implementation,Sardar Patel Bhavan,New Delhi-110 001 for kind information.

By order etc.,

  
(W.Synrem)

Officer on Special Duty,  
Programme Implementation & Evaluation Department.