

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF PROGRAMME IMPLEMENTATION & EVALUATION
MEGHALAYA 3RD SECRETARIAT (NOKREK BUILDING), TOP FLOOR
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NOTICE INVITING EXPRESSION OF INTEREST FOR EVALUATION STUDIES OF
GOVERNMENT PROGRAMMES

No.PIE.44/2010/87

Dated Shillong, the 26th June, 2012

The Directorate of Programme Implementation and Evaluation, Government of Meghalaya invites sealed Expression of Interest (EOI) duly affixing Court Fee Stamps of Rs.100.00 (Rupees one hundred) only (Non-Refundable) from Academic Institutions/Universities/Government or Semi-Government or Private Organisations of repute for undertaking Evaluation Studies on each of the following Schemes/Programmes in the State of Meghalaya, as per parameters indicated against each Study at Annexure-I. Both the Annexure-I and the Terms of Reference can be collected from the Office of the undersigned or downloaded from the website <http://www.megpiet.gov.in>

Sl.No	Name of Evaluation Study	Estimated Amount
1	Assets created versus Fund investment in NREGS	Rs.6.00 lakh
2	Irrigation projects under Soil and Water Conservation and Water Resources	Rs.6.00 lakh
3	Rashtriya Krishi Vikas Yojana(RKVY) Scheme	Rs.6.00 lakh

The Expression of Interest (EOI) will be received by the **undersigned up-to 2.00 P.M. on 13th August, 2012** and will be opened on the same date and time in the presence of the Bidders or their authorized representatives if they so desired.

Terms and Conditions

1. Bidders should submit a detailed statement of at least 5(five) Evaluation Studies undertaken by them during the last 5(five) years. Names, Full addresses, Fax No. of the customers and Name (s) of contact person (s) along with both hard copies and soft copies of the work done should also be submitted.
2. Details of proofs of technical capability, qualifications, skills and experience of the bidders and their teams of assistants should be furnished.
3. Expression of Interest or Technical Bid and Financial Offer should be submitted in separate envelopes for each Study.
4. The undersigned does not bind himself to assign any reasons for accepting or rejecting any tender. The envelope containing the Quotation should be superscribed "EXPRESSION OF INTEREST (EOI) FOR UNDERTAKING EVALUATION STUDY ON _____ (Name of the Study to be specified)".


(Dr.B.D.R.Tiwari IAS)
Director

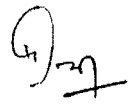
Programme Implementation & Evaluation.
Meghalaya, Shillong.

Dated Shillong, the 26th June, 2012

Memo.No.PIE.44/2010/87-A,

Copy forward to :

- 1.The Director of Information and Public Relations for publishing in at least one or two English dailies urgently.
- 2.The State Information Officer, National Informatics Centre, Meghalaya State Unit for favour of posting the Tender Notice in the Programme Implementation & Evaluation Department Web site i.e. megpiet.gov.in
- 3.The Director of Printing and Stationery for printing in the next issue of the Meghalaya Gazette.


(Dr.B.D.R.Tiwari IAS)
Director

Programme Implementation & Evaluation,
Meghalaya, Shillong.

TERMS OF REFERENCE

1. INTRODUCTION:

Evaluation plays a vital role in providing feedback information to the policy makers and planners in the State on the actual performance and impact of the different developmental Schemes/ Programmes/ Projects being implemented by various departments throughout the State. Keeping in view its importance and to enable the Government to know the extent of success and failure of the schemes vis-à-vis stated objectives and also to help in formulation of better development plans in future, the Government has decided that the reach and efficacy of the Programme and Evaluation Department be increased by involving independent, external agencies of repute in the evaluation and monitoring process. Their services would be paid for by the Programme Implementation & Evaluation Department who would lay down norms for them, provide handholding support and work with them towards achieving the desired objectives. The Department would thereafter monitor and track follow up action as well as liaise with the departments/ line agencies concerned.

2 EVALUATION STUDY TO BE OUTSOURCED

- 1. Assets created versus Fund investment in NREGS.**
- 2. Irrigation project under Soil and Water Conservation and Water Resources.**
- 3. Rashrtiya Krishi Vikas (RKVY) Scheme in the State**

3. DESIGNING OF EVALUATION STUDY:

The Evaluation Study should be designed to assess inter-alia, the performance, processes of implementation, quality of work (s), effectiveness of the delivery systems at different **stages/levels of implementation and the impacts of programme/ Scheme**. The study is to be diagnostic in nature and aimed at identifying the factors contributing to successes and/or failures of the programme and thus helps in deriving lessons for improving the performance of existing scheme (s) through mid-course corrections and better designs for future programmes. Therefore, the proposed structure of the Study Schemes should be furnished in the Technical Bid. Designing of schedules-cum-questionnaires are to be carried out in consultation with the State Programme Implementation and Evaluation Organisation.

4. PROCEDURES OF EVALUATION:

- Evaluation should be carried out in a professional, realistic, diplomatic and ethical manner and supported by specific data.
- The Report should pinpoint the success and failure of the Scheme (s) and also contain specific recommendations on how to redress the problems/ drawbacks/ shortcomings/ infirmities, if any.

5. COVERAGE

- Evaluation Study should cover all the 7 (seven) Districts of the State;
- 4 (four) Blocks each from East Khasi and West Garo Hills Districts;
- 3 (three) Blocks each from East Garo Hills, West Khasi Hills and Jaintia Hills Districts.
- 2 (two) Blocks each from South Garo Hills and Ri-Bhoi Districts.
- The total number of beneficiaries proposed to be covered for each Scheme should be specified in the Technical Bid.

6. REFERENCE PERIOD:-

- (i) Assets created versus Fund investment in NREGS- The Study should cover schemes implemented for the last 5 years.
- (ii) Irrigation projects implemented by Soil and Water Conservation and Water Resources Departments-The study should cover schemes implemented for the last 15 years.
- (iii) Rashtriya Krishi Vikas Yojana (RKVY) Scheme- The Study should cover schemes implemented since inception of the scheme.

7. TIME LIMIT:

The entire evaluation process including submission of reports should be completed within 6 months from the date of award of the work. In no case extension of time will be granted except for circumstances beyond the control of the bidders, for which extension, at the discretion of the Government will be granted without any financial repercussions. However, such disruptive circumstances should be brought to the notice of the Government for its intervention.

8. EVALUATION REPORT:

The Evaluation Report should contain an Executive Summary which will provide a bird's eye view of the substantive elements of the report. The Evaluation Report is expected in two stages, viz. (i) Draft Report and (ii) Final Report. **The draft report should be presented before the State Evaluation Committee for approval and circulated to all concerned for clarifications, if any, on the major findings, after which 25 (twenty five) hard copies of the final report should be submitted to the Government along with one soft copy preferably on compact disc.**

9 TERMS OF PAYMENT:

(i) Taxes and Duties: The applicable rate of taxes and duties shall be clearly mentioned in the Financial Bid. In case nothing is mentioned, then it shall be presumed that the rates quoted are inclusive of all taxes and duties.

(ii). Tax deduction at source: The Department shall be entitled to make all deductions towards taxes from the payments to be made to the Bidder as may be mandatory as per the relevant statues and rules. However, the Bidder shall be given a statement in respect of such deductions.

(iii) Payment of Fees: The payment to the bidder will be made as under:

(a) The fees quoted by the bidders shall be inclusive of all expenses and no request for escalation or revision would be entertained under any circumstances.

(b) 50% payment would be made on acceptance by the bidders of their selection to undertake the specified study and after signing of the **Agreement**. The balance 50% will be paid on receipt of the approved final Report.

10. SIGNING OF AGREEMENT:

The successful bidder (s) will have to sign an Agreement with the State Government which will include all conditions pertaining to the Study allotted to him/her/them.

11. TERMINATION OF AGREEMENT:

(i) The Agreement can be terminated by the Government if the bidder(s) fail (s) to fulfill the terms and conditions of the Contract and Agreement and in the event of such termination due to the lapses of the bidder(s), the Government will not be responsible for any financial loss to the bidder(s).

(ii) The Agreement can also be terminated by the bidder(s) due to any reason/reasons which should be clearly stated but full refund of all amounts paid/released with interest @18 per cent per annum should be made within 15 (fifteen) days of the termination of the Agreement. The Government also reserves the right to blacklist such bidder(s) by not entertaining any future bid(s) from him/her/them for undertaking evaluation studies.

(iii) Bidders are requested to submit their quotations, which should include "**Expression of Interest or Technical Bid and Financial Offer**" strictly in accordance with the Terms of Reference and not to stipulate any pre-conditions. Should it, however, become unavoidable, the right to evaluate the bids containing comments/conditions having financial implications after adding the cost arising out of such comments/conditions lies with the Government.

Parameters indicated against each Study

Sl. No	Name of Evaluation Study	Estimated Amount	Parameters
1	Assets created versus Fund investment in NREGS	Rs.6.00 lakh	<p>The Study should cover schemes implemented for the last 5 years.</p> <p>a) A comparative study/analysis to assess the assets created versus the investment made/expenditure incurred on all constructions works during the last 5(five) years.</p> <p>b) SWOT analysis of the scheme.</p> <p>c) Social acceptability of the schemes from inception.</p> <p>d) Social impact of the scheme.</p> <p>e) Feedback from target groups/ beneficiaries</p> <p>f) Suggestions and recommendations from the Agency conducting the study for overall improvement of this scheme.</p>
2	Irrigation projects under Soil and Water Conservation And Water Resources (AIBP)	Rs.6.00 lakh	<p>The Study should cover schemes implemented for the last 15 years.</p> <p>a) No. of the irrigation projects with location (Block-wise) in both Departments</p> <p>b) Operational and non-operational irrigation projects under both Departments with reasons of non-operational of schemes.</p> <p>c) Percentage of functioning projects for the last 15(fifteen) years. Beneficiaries and area covered project-wise.</p> <p>d) Command area and farmers benefitted from each scheme.</p> <p>e) Potential outcomes of the check dams for ensuring rural sustainable livelihood.</p> <p>f) Impact of the scheme on agriculture production and productivity Crop-wise, area-wise and year-wise.</p> <p>g) Impact on potential created & potential utilized for optimizing productivity in command areas.</p> <p>h) Production crop-wise per hectare before and after irrigation project in respective areas and in State.</p> <p>i) SWOT analysis of the scheme.</p> <p>j) Social impact of the scheme.</p> <p>k) Social acceptability of the scheme.</p> <p>l) Feedback from target groups/ beneficiaries.</p> <p>m) Suggestions and recommendations from the Agency conducting the study for overall improvement of scheme.</p>

3	Rashtriya Krishi Vikas Yojana (RKVY) Scheme	Rs.6.00 lakh	<p><u>AGRICULTURE DEPARTMENT:-</u></p> <p><u>Mini Irrigation check dams, Command Area, Impact, etc :</u></p> <p>The Study should cover schemes implemented since inception.</p> <ol style="list-style-type: none"> a) Nos. of Mini-irrigation check dams constructed under RKVY since inception. b) Operational and non-operational check dams to be clearly indicated with reasons for non-operational. c) Command Area in Hectare (Ha) and farmers benefitted from each dam. d) Potential outcomes of the check dams for ensuring rural sustainable livelihood. e) Nos. of Sluice Gates/ Surface Water Pumps/ Shallow Tube Wells constructed. f) SWOT analysis of the scheme. g) Social impact of the scheme. h) Social acceptability of the scheme. i) Feedback from target groups/ beneficiaries. j) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme. <p><u>Promotion of farm mechanization:</u></p> <p>The Study should cover schemes implemented since inception.</p> <ol style="list-style-type: none"> a) Nos. of farms promoted with mechanization and area in Hectare (Ha). b) Introduction of power tillers, paddy harvesters, paddy threshers and other machineries and their impact on agricultural production, productivity expansion, crop diversity, etc. c) Present status of farm mechanization in the State. d) Effect of mechanization on employment of labour. e) Farmers Field Schools created so far to make the farmers adapted to the different machineries. f) Impact of the trained farmers in increasing crop production. g) Improvement in income generation of farmers resulting from farm mechanization. h) Impact on reducing the yield gaps in important crops. i) Comparative study assessing increase in crop production between mechanized and non-mechanised farms. j) SWOT analysis of the scheme. k) Social impact of the scheme. l) Social acceptability of the scheme. m) Feedback from target groups/ beneficiaries. n) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme.
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HORTICULTURE DEPARTMENT:-

The Study should cover schemes implemented since inception.

- a) Types of infrastructures provided to the growers for cultivation of different horticultural crops including floriculture.
- b) Impact of infrastructure/subsidy support for cultivation/ development of different types of horticulture crops and floriculture
- c) Varieties of seeds provided to the growers and quantity supplied per grower.
- d) Amount of subsidy given to growers per beneficiary – crop-wise
- e) Amount of production produced by individual beneficiary – crop-wise in MT
- f) Marketing facilities created for the growers for marketing of crops and flowers.
- g) Income generated from marketing of crops and flowers.
- h) Profit generated by the growers crop-wise.
- i) SWOT analysis of the scheme.
- j) Social impact of the scheme.
- k) Social acceptability of the scheme.
- l) Feedback from target groups/ beneficiaries.
- m) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme.

ANIMAL HUSBANDRY & VETERINARY DEPARTMENT:-

The Study should cover schemes implemented since inception.

- a) Nos. of Veterinary dispensaries established under RKVY since inception of the scheme.
- b) Area/location where veterinary dispensaries have been established.
- c) Types of facilities available in each dispensary.
- d) Nos. of pig breeding farms/poultry breeding farms and cattle breeding farms, established under RKVY and their locations and areas of coverage by each individual farm.
- e) Facilities available in these farms in terms of feeds, water, etc.
- f) Amount of production of each farm since inception of the RKVY Scheme.
- g) SWOT analysis of the scheme.
- h) Social impact of the scheme.
- i) Social acceptability of the scheme.
- j) Feedback from target groups/ beneficiaries.
- k) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme.

			<p><u>WATER RESOURCES DEPARTMENT:</u></p> <p>The Study should cover schemes implemented since inception.</p> <ol style="list-style-type: none"> a) Types of schemes covered under Rain Water Harvesting. b) Different areas/ locations (Block-wise) where Rain Water Harvesting have been set up. c) Command area in Hectare benefitted from each scheme. d) Beneficiaries covered per command area. e) SWOT analysis of the scheme. f) Social impact of the scheme. g) Social acceptability of the scheme. h) Feedback from target groups/ beneficiaries. i) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme. <p><u>SOIL & WATER CONSERVATION DEPARTMENT:</u></p> <p>The Study should cover schemes implemented since inception.</p> <ol style="list-style-type: none"> a) Increase in crop production from river valley/valley bottom land. b) Improving crop production of Jhum/bun land (abandoned/cultivated). c) Improving traditional water conservation and distribution system for enhanced crop production. d) Restoring cultivable land affected by mining and quarrying. e) SWOT analysis of the scheme. f) Social impact of the scheme. g) Social acceptability of the scheme. h) Feedback from target groups/ beneficiaries. i) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme. <p><u>COOPERATION DEPARTMENT:</u></p> <p>The Study should cover schemes implemented since inception.</p> <ol style="list-style-type: none"> a) Nos. of Cooperative Societies assisted under RKVY and types of Cooperative Societies to be clearly indicated. b) Areas/ villages where Cooperative Societies have been set up under RKVY c) Members/ Shareholders of each Cooperative Society. d) Name of Cooperative Societies functional and non-functional after receiving the financial assistance. e) Benefits derived by the Beneficiary / Society from the individual scheme. f) SWOT Analysis of the scheme. g) Social impact of the scheme. h) Social acceptability of the scheme. i) Feedback from target groups/ beneficiaries. j) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme.
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FISHERIES DEPARTMENT:-

Upgradation and modernization of fish farms:

The Study should cover schemes implemented since inception

- a) Types of Technology adopted for up-gradation & modernization of the above farms.
- b) Varieties of fish seeds supplied to these farms.
- c) Impact on production resulting from up-gradation & modernization of the farms – farm-wise.
- d) Area expansion of pond aquaculture under RKVY – Pond-wise area expansion to be clearly indicated.
- e) Beneficiaries covered under area of expansion.
- f) Benefits derived by the beneficiaries as a result of pond expansion.
- g) SWOT Analysis of the scheme.
- h) Social impact of the scheme.
- i) Social acceptability of the scheme.
- j) Feedback from target groups/ beneficiaries.
- k) Suggestions and recommendations from the Agency conducting the study for overall improvement of the scheme.