

CHECKLIST
FOR SYSTEMATIC REVIEW SYSTEM (SRS)
THROUGH DISTRICT LEVEL MONITORING
AND REVIEW MEETINGS
BY
THE CHIEF MINISTER AND CABINET MINISTERS

LIST OF PROGRAMMES

	CONTENTS	PAGE NO.
1	MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE SCHEME (MGNREGS).	1 – 2
2	INDIRA AWAAS YOJANA (IAY)/ PRIME MINISTER AWAAS YOJANA (PMAY)	3 – 4
3	NATIONAL SOCIAL ASSISTANCE PROGRAMME (NSAP)	5
4	SARVA SHIKSHA ABHIYAN (SSA)	6 – 7
5	MID-DAY MEAL (MDM)	8 – 10
6	INTEGRATED CHILD DEVELOPMENT SCHEME (ICDS)	11 – 12
7	NATIONAL HEALTH MISSION (NHM)	13 – 15
8	NATIONAL RURAL DRINKING WATER PROGRAMME (NRDWP)	16
9	TOTAL SANITATION CAMPAIGN (TSC)/ SWACHH BHARAT MISSION (SBM)	17 – 18
10	PRADHAN MANTRI GRAM SADAK YOJANA (PMGSY)	19 – 20
11	ACCELERATED IRRIGATION BENEFIT PROGRAMME (AIBP)/ PRADHAN MANTRI KRISHI SINCHAI YOJANA (PMKSY)	21
12	RASHTRIYA KRISHI VIKAS YOJANA (RKVY)	22 – 23
13	SCHEDULE FOR REVIEW MEETINGS	24

MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE SCHEME
(MGNREGS)

1. Name of of the District/ Sub-Division :-

2 . Background of the Scheme :-

3. Outlay and Expenditure:-

Financial outlay during:- (Rs. in lakh)		Financial expenditure during :- (Rs. in lakh)		Remarks
2016-17	2017-18	2016-17	2017-18	

Physical Target during:-		Physical Achievement during:-		Remarks
2016-17	2017-18	2016-17	2017-18	

4. Reasons for under utilization of fund, if any:-

5. Employment generated and Job Cards issued:-

Nos. of Job cards issued to the beneficiaries of the District/Sub-Division during		Nos. of households demanded for employment in the District/Sub-Division during		Nos. of households which have been provided employment in the District/ Sub-Division during	
2016 -17	2017-18	2016-17	2017-18	2016-17	2017-18

6. Wages given during:-

2016-2017	(Rs. in lakhs)	2017-2018	(Rs. in lakhs)

7. Nos. of works completed :-

8. Nos. of ongoing works:-

9. Nos. of women who have been provided employment:-

10. Total No. of labourers :-

11. Total No. of Mandays :-

12. Nos. of VECs/AECs in the District/ Sub-Division :-

13. What are the components under MGNREGA?

14. What are the methods of payment of wages to the beneficiaries?

15. Social Audit process:-

16. Nos. of awareness programmes conducted during the last two years:-

17. Nos. of training programmes conducted during the last two years:-

INDIRA AWAAS YOJANA (IAY)/
PRIME MINISTER AWAAS YOJANA (PMAY)

1. Name of the District/Sub-Division :-

2. Objective of the Scheme:-

3. Outlay & Expenditure during:-

Financial Outlay (Rs. in lakhs) for :-		Financial expenditure (Rs. in lakhs) during:-	
2016-17	2017-18	2016-17	2017-18

Physical Target (in Nos.) during:-		Physical Achievement (in Nos.) during:-	
2016-17	2017-18	2016-17	2017-18

4. Amount released to the beneficiaries during:-

(Rs. in lakhs)		(Rs. in lakhs)		Remarks
2016-17	2017-18	2016-17	2017-18	

5. Nos. of PMAY-G houses constructed during:-

2016-17	2017-18

6. What are the criteria for selection of the beneficiaries?

7. Is there any time bound for completion of the PMAY-G houses :-

8. Is there any provision for additional amount if required by the beneficiaries?

9. How is the amount sanctioned distributed to the beneficiaries?

10. What is the prescribed length, width, and height (in feet/Sq.ft) of a PMAY-G house?

Length	Width	Height

11. Is there any Monitoring Mechanism/Agency who monitor the scheme?

12. Whether any action can be taken if the beneficiaries did not utilized the amount sanctioned for the purpose it was meant for?

13. Whether there any provision for purchasing of land if the beneficiaries did not have their own land?

14. Impact of the scheme/programme:-

15. Problems (if any):-

16. Suggestions:-

NATIONAL SOCIAL ASSISTANCE PROGRAMME (NSAP)

1. Name of the District/ Sub-Division:

2. Objective of the Programme.

3. Components of NSAP:

4. Financial achievement under each component (2016-17 & 2017-18):

Components	Opening Balance	Outlay	Total availability of fund	Expenditure incurred	Remarks
1	2	3	4	5	6

5. Physical Achievement under each component (2016-17 & 2017-18):

Components	Target (No. of beneficiaries)	Achievement	Remarks
1	2	3	4

6. Eligibility criteria for each component:

Eligibility	
Pre-requisites	
Procedure to avail benefits	
Time limit for the concession/permits /authorizations	
Application fee (where applicable)	
List of attachments (certificates/documents)	

7. What is the funding pattern envisaged under NSAP?

8. Amount of financial assistance payable to each beneficiary under each component:
(IGNOAPS, IGNWPS, IGNDPS, NFBS)

9. Mode of payment to the beneficiaries.

10. Is the benefit restricted to one person in a family?

11. Awareness programme.

12. Problems/ Suggestions.

SARVA SHIKSHA ABHIYAN (SSA)

1. Name of District

2. No. of Blocks

3. Who is the District Nodal Officer for SSA? Provide name and contact details.

4. Total no. of schools availing assistance under SSA

Year	Lower Primary/ Upper Primary			
	Total No. of schools in the District	Total Enrolment	No. of Schools under SSA	No. of students enrolled in schools under SSA
	1	2	3	4
2016-17				
2017-18				
TOTAL				

5. Allocation, release and expenditure of funds under SSA (Rs. in lakh)

5.1. Flow of funds

Year	Allocation	Release	Expenditure
2016-17			
2017-18			

5.2. Details of funds (Rs. in lakh)

Sl. No	Name of the component	2016-17		2017-18	
		Allocation	Expenditure	Allocation	Expenditure
1	Civil Works				
2	Repair & maintenance				
3	Teacher grant				
4	Free text books				
5	Teacher learning equipment (TLE)				
6	School grant				
7	T.L.M.				
8	Teachers Training				
9	Community Training				
10	Research evaluation and monitoring				
11	Computer education				
12	School uniforms				
13	Innovative activity				
14	Early childhood care & education (ECCE)				

15	Innovative education for the disabled				
16	Block resource centre				
17	Cluster resource				
18	Management cost				

5.3. Disbursement of grants for schools to BRC (Rs. in lakh)

Year	Funds received from state Project Director		Funds transferred to BRC	
	Months	Amount	Months	Amount
2016-17				
2017-18				

5.4. Is equal amount distributed to all blocks (Yes/No)

5.5. If No. to 5.4, what is the criterion for disbursement of funds?

6. Indicate progress against key input targets

Sl No	Item	Targets up to 2016-17	Achievement up to 2016-17	Reasons for Gap
1.	Opening of new primary schools			
2.	Up-gradation of primary to upper primary schools			
3.	No. of teachers appointed			
4.	Construction of school building			
5.	Construction of additional class rooms			
6.	Up-gradation of EGS/AIE schools			
7.	Children receiving free text books			
8.	Functional Block Resource Centre			
9.	Functional Cluster Resource Centre			
10.	Teacher Training			
11.	Drinking water facility			
12.	Construction of toilets			
13.	Any other (specify)			

7. Is there any success story? Please provide.

8. Problems/constraints faced in implementation of the scheme in order of their significance.

9. Suggestions for improvement in implementation of SSA

MID DAY MEAL SCHEME (MDM)

1. Name of District:

2. No. of C&RD Blocks:

3. Total no. of children availing MDM in the district (Number)

Year	Lower Primary			
	Total No. of schools in the District	Total Enrolment	No. of Schools in which MDM served	No. of Children availing MDM
	1	2	3	4
2016-17				
2017-18				
TOTAL				

Year	Upper Primary			
	Total Schools	Total Enrolment	No. of Schools in which MDM served	No. of Children availing MDM
	1	2	3	4
2016-17				
2017-18				
TOTAL				

4. Reasons for not covering all schools under the scheme, if any (If the figure differ in col.1&3)

5. Reason for all the children not availing MDM (If the figure differ in col.2&4)

6. Funds allotted/Expenditure for the district under MDM Scheme:-

Year	Requisition of Funds	Fund Allotted	Expenditure	Timely receipt of funds	Remarks
	1	2	3	4	5
2016-17				Yes/No	
2017-18				Yes/No	

7. Alternative arrangement in case the funds not received in time.

8. Total Students in the schools covered under this scheme in the whole district

Year	Class level	Boys	Girls	Total
	1	2	3	4
2016-17				
2017-18				

9. Was there any complaint about quality of food served under Mid Day Meal scheme in any school?
If yes, what steps have been taken as precautionary measures.

10. Details of funds (Rs in lakhs).

Sl No.	Name of component	2016-17		2017-18	
		Allocation	Expenditure	Allocation	Expenditure
	1	2	3	4	5
1	Construction of kitchen shed/ store room, etc				
2	Cooking utensils, etc				
3	Conversion cost				
4	Wages of cooks				
5	Others (Please specify)				
	TOTAL				

11. Quantity consumed (Food items and fuels) according to weekly chart menu.

Sl No.	Item	Quantity		Value(Rs)	
		2016-17	2017-18	2016-17	2017-18
	1	2	3	4	5
1	Rice				
2	Wheat				
3	Soyabean				
4	Oil				
5	Pulses				
6	Vegetables				
7	Others				
	TOTAL				

12. Transportation and distribution: How is rice and condiments transported to schools (whether by appointed suppliers or by school authorities)?

13. Whether all schools serving Mid Day Meal scheme have:

- a) Kitchen shed and storage facilities
- b) Drinking Water facilities
- c) Cooking utensils
- d) 1 cook per 50 students
- e) Any other (please specify)

14. Impact of the MDM scheme

- a) Improvement in enrolment. Yes/No
- b) Regular attendance increased in school Yes/No
- c) Fall in dropout rate Yes/No
- d) Effect on health of students

15. Any shortcomings found in implementation of this Scheme? Yes/No

If yes, please explain.

16. Give your suggestions about the improvement in implementation of this scheme.

INTEGRATED CHILD DEVELOPMENT SERVICES (ICDS)

1. Name of the District:
2. Objective of the Scheme:
3. Fund allocation & Fund utilized (2016-17 & 2017-18):

	Outlay	Total availability	Achievement	Remarks
ICDS General Scheme (CSS)				
ICDS General Scheme (State Scheme)				
SNP (CSS)				
SNP (State Plan)				

4. Reasons for under utilization of fund , if any:
5. Physical Target & Achievements (2016-17 & 2017-18):

	Target	Achievement	Remarks
ICDS General Scheme (CSS)			
ICDS General Scheme (State Scheme)			
SNP (CSS)			
SNP (State Plan)			

6. Who are the beneficiaries of ICDS programme?
7. No. of Anganwadi centres in the District/ Sub-Division.
8. Types of conventional foodstuff provided in the Anganwadi Centre?
9. State the cost of conventional foodstuff estimated as per Supreme Court Order for children, for severely malnourished children and for pregnant/ nursing mothers and adolescent girls.
10. How many hours the anganwadi centre opens in a day?
11. Whether all Anganwadi Centres (AWCs) have their own buildings and provided with basic needs like electricity, toilet and drinking water.
12. Whether supplementary nutrition given for 300 days in a year, i.e. 25 days in a month.
13. Method of supplying food items to the anganwadi centre
14. Out of the sanctioned 5896 Anganwadi Centres including Mini Anganwadi and Anganwadi on Demand – how many are functioning till date?
15. What are the basic minimum qualification of Lady Supervisors (LS)?

16. Rate of honorarium provided to the Anganwadi workers (AWW – SSLC passed; AWW – under SSLC) and Anganwadi Helper (AWH).
17. What are the types of Training provided to the Anganwadi workers?
18. Purpose of non-formal pre-school education.
19. Whether regular monitoring of the Nutritional status of children is carried out in all centres using the WHO Growth Chart:

Total No. of Children	Normal	Moderately malnourished children	Severely malnourished	Underweight
-----------------------	--------	----------------------------------	-----------------------	-------------

20. What types of services are provided for adolescent girls and pregnant mothers?
21. Cases of malnutrition noticed – (i) Moderate (ii) Severe
22. Convergence with other schemes.
23. Awareness programmes
24. Problems/ suggestions.

NATIONAL HEALTH MISSION (NHM)

1. Back Ground of the Scheme:
2. Details of location:
 - a) District-----
 - b) Sub-Division-----
3. Objective of setting up of Community Health Centre/Public Health Centre-----
 - a) No of CHCs/PHCs in the District/Sub-Division-----
 - b) Population covered -----
 - c) Sub-Centre coverage (with name of Sub-Centres) -----
 - d) No of ANM (s) in the Sub-Centre-----
 - e) Villages covered (name of villages) -----
 - f) Whether functional or non-functional -----
4. Implementing Department -----
 - a) No of Doctors available in ----- CHC/PHC
 - b) Doctors -in-charge with Name, Address & Phone No. -----
 - c) Fund allocation (Plan & Non-plan) -----

(Amt in Lakhs Rupees)

Centre	State	Other	Total

5. ----- Health Centre Building:
 - a) Whether newly constructed building/old building/rented -----
 - b) Area of location -----
6. Staff position:
 - a) Medical & Para-Medical Staff
 - b) Administrative Staff
7. No. of patients treated at the -----Health Centre during the year-----
 - a) No. of Outdoor patients Male-----, Female----- & Children----- =Total-----

b) No. of In-door patients Male-----, Female----- & Children----- =Total-----

8. Maternal Health:

a) Percentage of all births in ----- Health centre during the year.

b) Maternal Mortality Rate (MMR) -----

c) Infant Mortality Rate (IMR) -----

d) Ante Natal Care -----

e) Steps to promote Institutional delivery and incentive provided to pregnant mothers.

f) No. of Home delivery with the help of ASHA.

9. Medicine/Stocks availability:

a) Quarterly allotment of medicines -----

b) Particulars of medicines available for treatment of common diseases, Tuberculosis, Malaria etc.

10. Facilities available:

a) Medical Equipments-----

b) Whether Medical investigation in terms of the following are available:

Pathological test, X-ray test, Microscope, Blood storage facilities etc.

c) No. of Blood test, Urine test, Stool test etc. taken up during the year-----

11. Routine Immunization in respect of :

a) DPT, Polio, BCG, Tetanus, Measles, etc. -----

b) Sterilization done & methods adopted with the nos of beneficiary on a quarterly basis ----

c) Whether IUD, Contraceptive pill, Oral pill, etc -----

12. Whether the following National Disease Control Programmes are available and functioning:

a) Integrated Disease Surveillance Programme (IDSP)

b) Revised National Disease Control Programme (RNTCP)

c) National Leprosy Elimination Programme (NLEP)

d) National Iodine Deficiency Disease Control Programme (NIDDCP)

e) National Vector Borne Disease Control Programme (NVBDCP)

f) National Blindness Control Programme (NBCP)

13. Whether Ambulance or any vehicle available for emergency purposes -----

14. National Rural Health Mission

Details of:

a) Financial Assistance sanctioned under NRHM

b) Doctors, Nurses, etc. appointed on contract basis under NRHM -----

c) Assets created under NRHM

d) Rogi Kalyan Samities (RKS)

(i) Whether all CHCs/PHCs have RKS-----

(ii) No of meetings conducted by RKS in CHCs/PHCs-----

(iii) Whether health camps are being organized by the RKS-----

(iv) Amount of funds generated by RKS from user charges-----

e) Janani Suraksha Yojana (JSY)

(i) No of beneficiaries registered under JSY

(ii) No of beneficiaries receiving cash incentive under JSY

f) AYUSH

(i) No of AYUSH in PHC-----

(ii) Whether consulting room available for AYUSH-----

g) School Health Programme -----

h) Others (to Specify) -----

15. Infrastructure improvement of the -----Health Centre.

16. Other important /relevant information pertaining to the -----Health Centre.

NATIONAL RURAL DRINKING WATER PROGRAMME (NRDWP)

1. Name of the District:

2. Objective of the Programme.

3. Financial achievement (2016-17 & 2017-18):

Component	Total availability of fund	Expenditure	Remarks
NRDWP – Programme			
NRDWP – Support			
Water Quality Monitoring & Surveillance			

4. Reasons for under utilization of fund, if any:

5. Physical achievement (2016-17 & 2017-18):

Component	Target	Achievement	Remarks
NRDWP – Programme			
NRDWP – Support			
Water Quality Monitoring & Surveillance			

6. Type of sustainability structures taken up for drinking water sources? Number of each type of structure.

7. Total No. of habitations covered – Partially covered/ Fully Covered.

8. No. of Quality affected habitations.

9. Type of water treatment facility or provision.

10. Nos. of Village Water and Sanitation Committee in existence? What is their role?

11. Whether repair works/ maintenance provided under the scheme.

12. Cause/Reason for delay in sanction/completion of works:

13. Whether objectives have been met to enable all households to have access to and use safe and adequate drinking water and within reasonable distance.

14. Problems/ Suggestions.

TOTAL SANITATION CAMPAIGN (TSC)/

SWACHH BHARAT MISSION (SBM)

1. Name of the District.
2. Objective of the Programme
3. Financial Achievement: (2016-17 & 2017-18):

Scheme	Financial outlay 2016-17	Financial Expenditure 2016-17	Reason for shortfall	Financial outlay 2017-18	Financial Expenditure 2017-18	Reason for shortfall
Swachh Bharat Mission						

4. Financial Assistance Provided–

Components	Financial Assistance provided
Individual Household Toilets	
Public Toilets	
Community Toilets	

5. Physical Target & Achievements:

Scheme	Parameters	Annual Physical Target 2016-17	Achievement 2016-17	Reason for delay	Annual Physical Target 2017-18	Achievement 2017-18	Reason for delay
Swachh Bharat Mission	Toilet						
	Solid waste management						

6. Amount sanctioned per household under the programme.
7. Total No. of beneficiaries in the District/ Sub-Division.
8. Assistance provided to each school/ Anganwadi centre.
9. Assistance provided to villages/ localities.

10. No. of schools and anganwadi centres assisted under the programme.
11. No. of Open Defecation Free (ODF) villages in the District/ Sub-Division.
12. Monitoring mechanism.
13. Convergence with other schemes.
14. Impact of the Scheme.
15. Awareness programmes
16. Problems/ Suggestions.

PRADHAN MANTRI GRAM SADAK YOJANA (PMGSY)

1. Name of the District/Sub-Division:-
2. Name of the Scheme:- Construction /M.T/ Black Topping/Bridges of PMGSY roads
3. Funding pattern for PMGSY.
4. Outlay and Expenditure:-

(Rs. in lakhs)

Financial outlay for :-		Financial Expenditure during:-		Remarks
2016-17	2017-18	2016-17	2017-18	

Physical target (in Km) during:-		Physical achievement (in Km) during:-		Remarks
2016-17	2017-18	2016-17	2017-18	

5. What is the maximum length of :-

PMGSY Road (in Km)	Bridges of PMGSY Road (in metres)

6. What is the prescribed width of :-

PMGSY Road (in metres)	Bridges of PMGSY Road (in metres)

7. What is the prescribed norm/criteria for inclusion of PMGSY Road?
8. What is the maximum period for completion of PMGSY roads from the date of allotment of works to the contractors?
9. Name the different types of monitoring mechanism for the PMGSY roads.
10. Is there any provision for land compensation under the programme?
11. Name of the executing agency:-
12. Whether there is any revised estimate for the programme?
13. How can a citizen lodge any complaint with regard to quality of construction or delay in execution by the contractors?

14. Maintenance & repair of PMGSY roads

- (a) Whether potholes, cracking or depressions have been repaired?
- (b) Whether entry point logo Board fixed?
- (c) Whether rain cuts have been repaired?
- (d) Whether shoulders are repaired and are in good condition?
- (e) Whether road signage and markings have been maintained?

15. Maintenance cost during:-

2016-17 (Rs. in lakhs)	2017-18 (Rs. in lakhs)

16. What is the impact of the scheme?

17. Problems/ Suggestion (if any):-

**ACCELERATED IRRIGATION BENEFITS PROGRAMME (AIBP)/ PRADHAN
MANTRI KRISHI SINCHAI YOJANA (PMKSY)**

1. Name of District/ Sub-Division:
2. Objective of the Programme:
3. Details of projects completed (2016-17 & 2017-18):

Year	Name of the projects/scheme	No. of beneficiaries	Activities undertaken	Financial expenditure incurred	Remarks
1	2	3	4	5	6

4. Details of allocation of fund ((2016-17 & 2017-18):

Year	Opening Balance	Outlay	Total availability of fund	Expenditure incurred	% Expenditure incurred	Remarks
1	2	3	4	5	6	7

5. Reasons for under utilization of fund , if any:
6. Command area and farmers benefitted (2016-17 & 2017-18):

Year	Number of projects/scheme	No. of beneficiaries	Command Area (in Ha.)	Remarks
1	2	3	4	5

7. No. of on-going projects (till date)
8. Nos. of operational and Non Operational irrigation projects (last two years)
9. Reasons for non-operational projects.
10. Whether funds are provided for maintenance of canals/ irrigation projects.
11. Convergence with other programmes.
12. Impact of the programme.
13. Problems.
14. Suggestions.

RASHTRIYA KRISHI VIKAS YOJANA (RKVY)

1. Name of the District/ Sub-Division:
2. Objective of the Programme:
3. Fund allocated (2016-17 & 2017-18):

Year	Opening Balance	Outlay	Total availability of fund	Expenditure incurred	% Expenditure incurred	Remarks
1	2	3	4	5	6	7

4. Reasons for under utilization of fund , if any.

(Agriculture)

5. Details of Projects/ Scheme (2016-17 & 2017-18):

Year	No. of major/ mini check dams constructed.	Expenditure incurred	Command area (in Ha.)	Farmers benefitted (in Nos.)	Remarks
1	2	3	4	5	6

6. Details pertaining to operational and non-operational check dams:

Name of the project/ unit	Operational	Non-operational	Reason (in case of non-operational)
1	2	3	4

7. No. of on-going projects (till date)
8. Whether funds are provided for maintenance of canals/ irrigation projects.
9. Problems/ Suggestions.

(Horticulture)

10. Assistance given to growers of horticultural crops including floriculture (2016-17 & 2017-18):

Types of Horticultural crops	No. of beneficiaries assisted	Remarks
1	2	3

11. Varieties of seeds provided to the growers.
12. Amount of subsidy given to beneficiaries: crop-wise.
13. Whether marketing facilities are provided for the products.

14. Problems/ Suggestions.

(Animal Husbandry & Veterinary)

15. Details of veterinary dispensaries established under the programme (2016-17 & 2017-18):

Year	No. of Veterinary Dispensaries constructed.	Expenditure incurred	Functional/ Non-functional	Remarks
1	2	3	4	5

16. Facilities available in each dispensary.

17. No. of pig/ poultry/ cattle farms established under the programme (2016-17 & 2017-18):

18. Facilities available in these farms in terms of feeds, water etc.

19. Problems/ Suggestions.

(Water Resources and Soil & Water Conservation)

20. Details of projects implemented under RKVY programme (2016-17 & 2017-18):

Year	Name of Project/ Scheme	Expenditure incurred	Activities undertaken	Operational/ Non-operational	Remarks
1	2	3	4	5	6

21. Impact of the programme.

22. Problems/ Suggestions.

(Cooperation)

23. No. of Cooperative Societies assisted under RKVY (2016-17 & 2017-18):

24. Benefits derived by the beneficiary society from the programme.

25. Problems/ Suggestions.

(Fisheries)

26. What are the different types of technology adopted for upgradation of fish farms under RKVY?

27. Details of upgraded and modernized fish farms under RKVY (2016-17 & 2017-18):

Year	Name of Project/ Scheme	Location	Varieties of seeds supplied	Quantity of production	Remarks
1	2	3	4	5	6

28. Impact on fish production in the upgraded farms.

29. Problems/Suggestions.

**SCHEDULE FOR DISTRICT/ BLOCK LEVEL REVIEW MEETINGS BY THE CABINET
MINISTERS.**

Sl. No.	Cabinet Ministers	District allocated	Name of Liaison Officers
1.	Shri Prestone Tynsong Deputy Chief Minister	East Khasi Hills District, Shillong.	Shri E.B. Lyngdoh, Deputy Director
2.	Shri James P.K. Sangma Minister	West Khasi Hills District, Nongstoin.	Shri D.S. Kharpan, Assistant Director
3.	Shri A.L. Hek Minister	North Garo Hills District, Resubelpara	Shri W. Kharrngi, Assistant Director
4.	Shri Sniawbhalang Dhar Minister	Ri Bhoi District, Nongpoh	Shri N. R. Kharchandy, Research Officer
5.	Shri Comingone Ymbon Minister	South West Khasi Hills District, Mawkyrwat.	Shri S. Sungoh, Research Officer
6.	Shri Metbah Lyngdoh Minister	South Garo Hills District, Baghmara.	Shri B.R. Marak, Assistant Research Officer.
7.	Shri Lahkmen Rymbui Minister	West Garo Hills District, Tura.	Shri M.C. Khonglah, Assistant Research Officer
8.	Shri Kyrmen Shylla Minister	South West Garo Hills District, Ampati.	Shri M.C. Khonglah, Assistant Research Officer.
9.	Shri Banteidor Lyngdoh Minister	East Garo Hills District, Williamnagar	Shri B.R. Marak, Assistant Research Officer
10.	Shri Hamlet Dohling Minister	West Jaintia Hills District, Jowai.	Shri E.B. Lyngdoh, Deputy Director
11.	Shri Samlin Malngiang Minister	East Jaintia Hills District, Khliehriat.	Shri D.S. Kharpan, Assistant Director