

**GOVERNMENT OF MEGHALAYA
PROGRAMME IMPLEMENTATION & EVALUATION DEPARTMENT**

No. PIA. 12/2012/4

Dated Shillong, the 23rd February, 2012

Ref: Tender Notice No. PIA.12/2012/3 Dated 23rd February, 2012

TENDER DETAILS

Procedure, Terms and Conditions:

1. Tender should be submitted in properly sealed cover duly superscribed with the words "*Supply of Computer Items, Consumables, Accessories etc. for Programme Implementation & Evaluation Department*".
2. The Tender should be submitted along with up-to-date Income Tax, Prograssional Tax and Sales Tax Clearance Certificates from Competent Authorities. Those who claim exemption from such Taxes should furnish Certificates to that effect from concerned authorities. A non-tribal trading licence issued by the respective District Council should also be submitted by tenderers not belonging to Scheduled Castes/Tribes.
3. Attested Copy of Company's Latest Price List should be submitted alongwith the tender for items quoted per Company's Price List and attested copy of Authorized Dealership Certificate thereof.
4. Discounts on any items, if any, should be clearly indicated.
5. VAT and other Taxes should be indicated clearly in the Tender and item wise.
6. *Applicable warranty* should be indicated and item wise.
7. Rates should be F.O.R. Destination.
8. Rate should be valid for one year from the date of acceptance of the Tender.
9. Items/equipments should be supplied within one-two weeks from the date of issue of the Supply Order. No complaint whatsoever regarding terms and conditions, fluctuation of prices, etc. shall be entertained. The selected tenderers must foresee all such eventualities.
10. No tenders would be allowed to be deposited into the Tender Box after 2:00 P.M. on the **1st March 2012**.
11. An earnest money of Rs. 20,000/- in the form of Bank Draft/Deposit at call pledged in favour of the undersigned should be submitted along with the tender. Tenderers belonging to Schedules Castes/Scheduled Tribes may deposit 50% or ½ of the Earnest Money.
12. The earnest money of the unsuccessful tenderers shall be released after finalization of the selection of the successful tenderers, and of successful tenderers it shall be returned when the security deposit has been furnished, unless it is used as part of the security deposit.
13. Successful tenderers shall have to furnish Security Deposit of Rs. 1,00,000/- in the form of Bank Draft/Deposit at call pledged in favour of the undersigned. Tenderers belonging to Scheduled Castes/Scheduled Tribes may deposit 50% or ½ of the security deposit. If the successful tenderers fail to furnish the security deposit, the offer may be cancelled and their earnest money be forfeited to Government. Such failure shall also be noted when inviting and selecting tenderers in future.
14. The security deposit of the successful tenderers shall be released after satisfactory completion of the supply. In case the successful tenderers fail to supply the items/equipments as per the Supply Order, the security deposit shall be forfeited to Government.
15. The Departmental Purchase Board reserves the right to accept or reject any tender without assigning any reasons thereof and does not bind itself to accept the lowest rates. Incomplete tenderers will not be considered under any circumstances.



The details of the items/equipments to be quoted are as under:-

Sl. No.	Description of item/equipment	Unit to be quoted	Rate to be quoted
I. Hardware & Software			
1.	Color LaserJet Printer with the following specifications: <ul style="list-style-type: none"> - 600x600 dpi - A4 Size - 12ppm (Black) - 8 ppm (Color) - 128MB RAM - Network (Optional) - USB 2.0 - Inclusive of four color toner cartridges. 	Each	
2.	Legal Size Flatbed Scanner <ul style="list-style-type: none"> - Flatbed (Legal size) - With ADF - Color Scan 48 Bit Depth - Optical Scan Resolution 4800 dpi - USB 2.0 	Each	
3.	Laset Printer with the following specifications: <ul style="list-style-type: none"> - 600x600 dpi - A4 Size - 25 ppm - 32 MB RAM - USB 2.0 - 10/100 Mbps Network - Standard Duplex - Inclusive of black toner cartridge 	Each	
4.	XFX GeForce GTX 560 Display Card	Each	
5.	4 GB RAM (DDR2 Non ECC SDRAM 800 MHz)	Each	
6.	USB Keyboard	Each	
5.	USB Optical Mouse	Each	
6.	1.5 TB HDD – 7200 rpm SATA	Each	
7.	Sony BDU X10S or equivalent drive	Each	
8.	16 GB Pendrive	Each	
9.	32 GB Pendrive	Each	
10.	Norton 360 (1 year license)	Each	
11.	Coolmaster SMPS 600W	Each	
II. Computer Consumables etc.			
1.	Toner Cartridge for Color Laser Printer HP CLJ CP2025	Each	
2.	Toner Cartridge for Laser Printer HP LJ P3005dn	Each	

3.	Toner for Canon iR2018N	Each	
4.	Inkjet Cartridge for HP BIJ 1000	Each	
5.	Photocopier Paper (A4)	Each	
6.	Photocopier Paper (Legal)	Each	
7.	Special Staple pins	Each	
8.	Flourescent Highlighters	Each	
9.	Toner Cartridge for Laser Printer HP 1320	Each	
10.	Mouse Pad	Each	
11.	Toner Cartridge for Color Laser Printer at I.-1. above	Each	
12.	Toner Cartridge for Laser Printer at I. - 3. above	Each	
13.	SMF Batteries for UPS – (APC Back UPS RS 1500)	Each	
14.	DVD-R DL (8.5 GB)	Each	
15.	Stapler Pins for Kangaro HD23S24 stapler machine	Packet	
16.	Plastic Coated long envelop (size to specify)	Packet	
17.	Sticker Paper	Each	


(V. Wanswett)

**Under Secretary to the Govt. of Meghalaya,
Programme Implementation & Evaluation Department**