

**GOVERNMENT OF MEGHALAYA  
PROGRAMME IMPLEMENTATION & EVALUATION DEPARTMENT**

No. PIA.12/2012/35

Dated Shillong, the 28<sup>th</sup> September, 2012

**NOTICE INVITING TENDERS**

Sealed Tenders duly affixed with Court Fee Stamps of Rs. 300/- are invited from reputed suppliers for supply of computer accessories, consumables etc. to Programme Implementation & Evaluation Department. **Annexure-I** containing details relating to the procedure, terms and conditions and details of the items/equipments to be quoted is available in the office of the Department and also in the Department's Website (<http://megpied.gov.in>). A tender box is kept in Room No. 218, Main Secretariat Building and last date for receipt of tenders is upto **30<sup>th</sup> October, 2012 (2:00 P.M.)**. Tenders would be opened at 2:30 P.M. on the same date and hours in the presence of the tenderers or their authorized representatives, if they so desire.



(V. Wanswett)

Deputy Secretary to the Govt. of Meghalaya  
Programme Implementation & Evaluation Department

Memo No. PIA. 12/2012/35-A

Dated Shillong, the 28<sup>th</sup> September, 2012

Copy forwarded to :

1. The Director, Information & Public Relations, Govt. of Meghalaya, Shillong for favour of publishing the notice in two local/leading newspapers in Khasi-Jaintia, Garo and English languages in Meghalaya. Copies of newspapers where the notice above is published may kindly be sent to this Department.
2. The SIO, NIC for publishing in the Department's website.
3. The Director of Printing and Stationery, Meghalaya, Shillong with a request to print the notice in two consecutive issues of the Meghalaya Gazette.



(V. Wanswett)

Deputy Secretary to the Govt. of Meghalaya  
Programme Implementation & Evaluation Department

Ref: Tender Notice No. PIA.12/2012/35 Dated Shillong, the 28<sup>th</sup> September, 2012

TENDER DETAILS

**Procedure, Terms and Conditions:**

1. Tender should be submitted in properly sealed cover duly superscribed with the words "*Supply of Computer Items, Consumables, Accessories etc. for Programme Implementation & Evaluation Department*".
2. The Tender should be submitted along with up-to-date Income Tax, Professional Tax and Sales Tax Clearance Certificates from the Competent Authorities. Those who claim exemption from such taxes should furnish Certificates to that effect from the concerned authorities.
3. Attested copy of Company's Latest Price List should be submitted alongwith the tender for items quoted and attested copy of Authorized Dealership Certificate thereof.
4. Discounts on any items, if any, should be clearly indicated.
5. VAT and other taxes should be indicated clearly in the Tender and item wise.
6. *Applicable warranty* should be indicated and item wise.
7. Rates should be F.O.R. Destination.
8. Rates should be valid for one year from the date of acceptance of the Tender.
9. Items/equipments should be supplied within two weeks from the date of issue of the Supply Order. No complaint whatsoever regarding terms and conditions, fluctuation of prices, etc. shall be entertained. The selected tenderers must foresee all such eventualities.
10. No tenders would be allowed to be deposited into the Tender Box after **2:00 P.M.** on the **30<sup>th</sup> October, 2012.**
11. An earnest money of Rs. 17,380/- in the form of Bank Draft/Deposit at call pledged in favour of the undersigned should be submitted along with the tender. Tenderers belonging to Schedules Castes/Scheduled Tribes may deposit 50% or ½ of the Earnest Money.
12. The earnest money of the unsuccessful tenderers shall be released after finalization of the selection of the successful tenderers, and of successful tenderers it shall be returned when the security deposit has been furnished, unless it is used as part of the security deposit.
13. Successful tenderers shall have to furnish Security Deposit of Rs. 84,900/- in the form of Bank Draft/Deposit at call pledged in favour of the undersigned. Tenderers belonging to Scheduled Castes/Scheduled Tribes may deposit 50% or ½ of the security deposit. If the successful tenderers fail to furnish the security deposit, the offer may be cancelled and their earnest money be forfeited to Government. Such failure shall also be noted when inviting and selecting tenderers in future.
14. The security deposit of the successful tenderers shall be released after satisfactory completion of the supply. In case the successful tenderers fail to supply the items/equipments as per the Supply Order, the security deposit shall be forfeited to Government.
15. The Departmental Purchase Board reserves the right to accept or reject any tender without assigning any reasons thereof and does not bind itself to accept the lowest rates. Incomplete tenderers will not be considered under any circumstances.

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The details of the items/equipments to be quoted are as under:-

| Sl. No.                           | Description of item/equipment   | Quantity | Rate to be quoted per unit quantity |
|-----------------------------------|---|----------|-------------------------------------|
| <b>I. Hardware &amp; Software</b> |   |          |                                     |
| 1.                                | Color LaserJet Printer with following specifications:<br><br>Printer type: Laser<br>Cartridge colors: Black, Magenta, Cyan & Yellow<br>Print speed : Upto 20 ppm<br>Print quality : 600 dpi x 600 dpi<br>Duty cycle per month: 40,000 pages<br>Memory : 384 MB<br>Paper handling: A4 size<br>Connectivity: USB 2.0 (Standard) | Each     |                                     |
| 2.                                | Legal Size Flatbed Scanner with following specifications:<br><br>Scanner type: Flatbed with ADF<br>Scanner resolution (optical): 600 dpi<br>Scan size (Flatbed) Maximum: 216 mm x 356 mm<br>ADF specifications: Single pass duplex with 100 sheets feeder capacity  | Each     |                                     |
| 3.                                | LaserJet Printer with general specifications:<br><br>Printer type: Laser<br>Cartridge color: Black<br>Print speed : Upto 25 ppm<br>Print quality : 600 dpi x 600 dpi<br>Duty cycle per month: 8,000 pages<br>Memory : 32 MB (Standard)<br>Paper handling: A4 size<br>Connectivity: USB 2.0 (Standard)                         | Each     |                                     |
| 4.                                | GeForce GTX 560 Display Card with 1GB DDR5 memory   | Each     |                                     |
| 5.                                | 4 GB RAM (DDR2 Non ECC SDRAM 800 MHz)   | Each     |                                     |
| 6.                                | USB Keyboard for HP Desktop PC  | Each     |                                     |
| 7.                                | USB Keyboard for DELL Desktop PC  | Each     |                                     |
| 8.                                | USB Optical Mouse for HP Desktop PC   | Each     |                                     |
| 9.                                | USB Optical Mouse for DELL Desktop PC   | Each     |                                     |
| 10.                               | 1 TB HDD – 7200 rpm SATA (Internal)   | Each     |                                     |

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|--------------------------------------|---|------------|--|
| 11.                                  | BluRay Disc drive with following specifications:<br><br>Type: Internal<br>Capacity: 50GB/25GB<br>BD-R Write: 12X<br>BD-R DL Write: 8X<br>SATA Connectivity                                  | Each       |  |
| 12.                                  | 16 GB Pendrive  | Each       |  |
| 13.                                  | 32 GB Pendrive  | Each       |  |
| 14.                                  | Norton 360 (1 year license)   | Each       |  |
| 15.                                  | 600W SMPS (Internal)  | Each       |  |
| 16.                                  | LCD Projector with the following specifications:<br>WXGA 1280 x 800 or equivalent<br>Minimum 4000 hrs Lamp life<br>3000 ANSI Lumens Brightness<br>Contrast Ratio: 3000:1<br>Short Throw     | Each       |  |
| 17.                                  | LED Projector with the following specifications:<br>WXGA 1280 x 800 or equivalent<br>Minimum 30000 hrs Lamp Life<br>200 ANSI Lumens Brightness  | Each       |  |
| 18.                                  | Laptop computer with the following specifications:<br>Core i5, 4 GB RAM, 500 GB HDD, DVD-RW, 14.0" LED Backlit, MS Windows 7 Professional 64 Bit, Norton Internet Security 2012 (Preloaded) | Each       |  |
| 19.                                  | Mini Laptop computer with the following specifications:<br>Core i3, 4GB RAM, 500 GB HDD, 11.6" LED Widescreen, MS Windows 7 Professional 64 Bit, Norton Internet Security 2012 (Preloaded)  | Each       |  |
| 20.                                  | Battery Pack for Item I.19  | Each       |  |
| 21.                                  | Online UPS with the following specifications:<br>Capacity: 1.00 KVA<br>Single Phase Input & Output<br>Backup Time: 90 minutes (On full load)  | Each       |  |
| 22.                                  | MS Office 2010 Professional   | Each       |  |
| 23.                                  | MS Officer 2010 (Word, Excel and Powerpoint) Edition  | Each       |  |
| 24.                                  | Norton Internet Security 2012 (1 yr license)  | Each       |  |
| <b>II. Computer Consumables etc.</b> |   |            |  |
| 1.                                   | Toner Cartridge for Color Laser Printer HP CLJ CP2025   | Each color |  |
| 2.                                   | Toner Cartridge for Laser Printer HP LJ P3005dn   | Each       |  |

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|-----|---|----------------|--|
| 3.  | Toner for Canon iR2018N   | Each           |  |
| 4.  | Inkjet Cartridge for HP BIJ 1000                                    | Each color     |  |
| 5.  | Photocopier Paper (A4)  | Ream of 500    |  |
| 6.  | Photocopier Paper (Legal)   | Ream of 500    |  |
| 7.  | Stapler Pins for Kangaro HD23S24 stapler machine (Sizes to specify) | Packet of 1000 |  |
| 8.  | Flourescent Highlighters  | Each           |  |
| 9.  | Toner Cartridge for Laser Printer HP 1320                           | Each           |  |
| 10. | Mouse Pad   | Each           |  |
| 11. | Toner Cartridge for Color Laser Printer at I.-1. above              | Each color     |  |
| 12. | Toner Cartridge for Laser Printer at I. -3. above                   | Each           |  |
| 13. | 25 GB BD-R Disk   | Each           |  |
| 14. | DVD-R DL (8.5 GB)   | Each           |  |
| 16. | Plastic Coated long envelop (size to specify)                       | Packet of 50   |  |
| 17. | Sticker Paper   | Packet of 100  |  |

*B. Singh*

*V. Wanswett*  
(V. Wanswett)

**Deputy Secretary to the Govt. of Meghalaya,  
Programme Implementation & Evaluation Department**